



US Dollar Payment Instruction

John Wiley & Sons Ltd
The Atrium
Southern Gate
Chichester
West Sussex
PO19 8SQ, UK
VAT Registration No: GB 376 7669 87
Company Registration No: 641132 UK

Payment by Bank Transfer

National Westminster Bank plc, 5 East Street, Chichester, West Sussex, PO19 1HH, UK
Account Name John Wiley & Sons Ltd
Account No. 00839817
Sort Code 60-05-24
Swift/BIC NWBKGB2L600524
IBAN Number GB44NWBK60730100839817

Please quote your Account Number on the instruction to your Bank

Please quote your Account Number or Invoice Number(s) on all correspondence and e-mail your Remittance Advice to your Accounts contact or fax it to +44 (0)1243 843315

Payment by Credit Card

(Please note that for PCI Compliancy Credit Card payments can only be accepted by either post or fax, **not via e-mail**)

Please enter all of the below information and return either by post to your Accounts contact or fax this document to +44 (0)1243 843315

Credit Card Number

Expiry Date _____ / _____ Approved Amount to Process: \$ _____
Month Year

Customer Account Number _____ Invoice Reference _____

Card Holders Name _____ Signature _____

Date ____ / ____ / ____

Tel No: _____ Email Address: _____

Please provide the above information in order that we can contact you directly in the event that we are unable to process your payment request

Address of Card _____
(If different to Billing Add) _____

Payment by Cheque

Please send your cheque made payable to "John Wiley & Sons Limited" to:

John Wiley & Sons Ltd
European Distribution Centre
Accounts Receivable
New Era House
Oldlands Way
Bognor Regis
West Sussex
PO22 9NQ, UK

Please ensure you attach a copy of the Invoice, Statement or a Remittance Advice with full details of the invoice(s) you are paying