



Study Skills

PASSIONATE ABOUT HIGHER EDUCATION

We are the higher education division of Macmillan Education. We develop books and learning resources for university-level students, from undergraduate to graduate, with a focus on the Social Sciences, Humanities, Business, Study Skills and the Sciences.

Our academic textbooks, published under the Red Globe Press imprint (previously Palgrave), are some of the most successful in print and our sophisticated e-learning resources integrate seamlessly with course delivery.

As the UK's bestselling study skills publisher, we have over 15 years' experience producing texts and digital resources to support students in the transition to university and in developing the core academic skills required to succeed on their course and in future careers.

Previously Palgrave Study Skills, we have relaunched as Macmillan Study Skills and also internationally distribute Bedford/St. Martin's English composition and College Success titles.

Browse our full range of our skills titles and request your inspection copies at: www.macmillanihe.com

Macmillan Study Skills bestsellers:



Contents

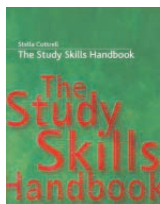
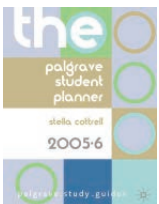
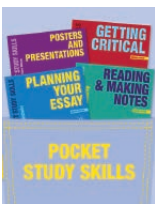

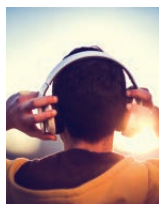





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Look out for this symbol, indicating additional material and extension activities are available through our free companion websites.

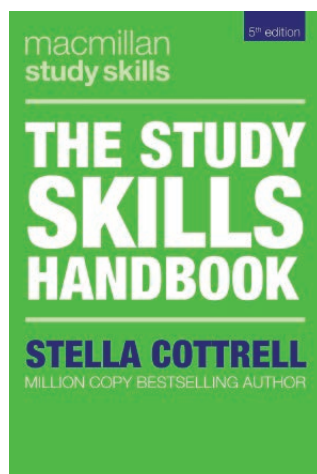
Macmillan Study Skills timeline

The development of our Study Skills list

							
1999	2005	2009	2010	2011	2013	2015	2018
The first edition of The Study Skills Handbook by Stella Cottrell is published.	The first edition of The Palgrave Student Planner by Stella Cottrell is published.	The introduction of the Pocket Study Skills series.	skills for study campus is launched. 	Audiobooks of several Pocket Study Skills are released.	Cite them right online is launched. 	Sales of Stella Cottrell's titles exceed 1 million.	Palgrave Study Skills rebranded to Macmillan Study Skills.

Core Study Skills

Employing effective study skills becomes essential at college/university. There is no single way of learning and students often find it hard to discover the method that works best for them. Our expertly designed books help students to develop and hone the essential study skills they need to succeed at university and beyond.



The Study Skills Handbook

Author: S. Cottrell

Publication date: March 2019

ISBN: 9781137610874

Current edition ISBN: 9781137289254

Bestselling-author Stella Cottrell equips students with the skills needed to improve their grades, build confidence and plan for the future they want.

The fifth edition has a streamlined structure and companion website. New chapters include managing stress, writing essays and cultural competence.

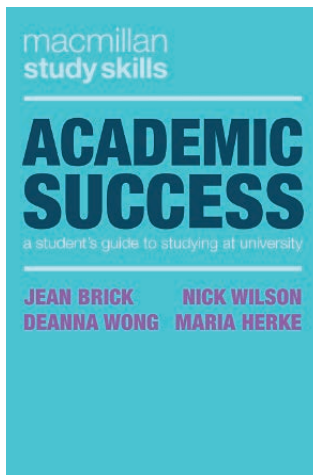
Also available in Simplified Chinese (ISBN: 9780230362468)



“The Study Skills Handbook is like an ideal mentor for new students – accessible, informed, friendly, and full of warmth, wisdom, and good advice. Supportive without being patronising, and informative without being bossy, this guide is of direct use for anyone setting out on the adventure of higher education.”

Dr Tim Herrick, University of Sheffield, UK





Academic Success

Authors: J. Brick, N. Wilson, D. Wong and M. Herke

Publication date: November 2018

ISBN: 9781352002621

This hands-on book introduces students to the demands of university study in a clear and accessible way and helps them to understand what is expected of them. Packed with practical guidance and self-study activities.

Contents:

Part 1: Introduction to university study

Part 2: Taking part in university learning

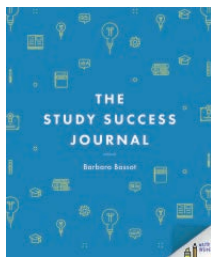
Part 3: Becoming critical

Part 4: Expressing your voice and referring to the voices of others

Part 5: Writing academic texts

“This book delivers exactly what the title promises: everything a student needs to be successful in their studies.”

Lee Fallin, University of Hull, UK



The Study Success Journal

Author: B. Bassot

Publication date: Q2 2019

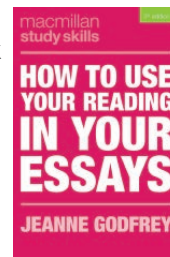


The Undergraduate Research Handbook

Author: G. Wisker

Publication date: December 2018

ISBN: 9781137341488



How to Use Your Reading in Your Essays

Author: J. Godfrey

Publication date: August 2018

ISBN: 9781352002973

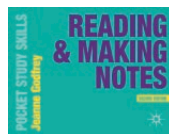


Doing Research

Author: G. Thomas

Publication date: July 2017

ISBN: 9781137605917



Reading and Making Notes

Author: J. Godfrey

Publication date: April 2014

ISBN: 9781137402585



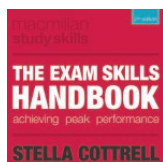
Success in Groupwork

Authors: P. Hartley and M. Dawson

Publication date: July 2010

ISBN: 9780230272309

Revision and Exam Skills



The Exam Skills Handbook – Achieving Peak Performance

Author: S. Cottrell

Publication date: February 2012

ISBN: 9780230358546



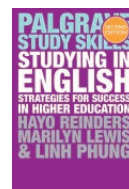
14 Days to Exam Success

Author: L. Becker

Publication date: August 2018

ISBN: 9781352003710

Study Skills for International Students



Studying in English – Strategies for Success in Higher Education

Authors: M. Lewis, H. Reinders and L. Phung

Publication date: May 2017

ISBN: 9781137594051



Academic Writing Skills for International Students

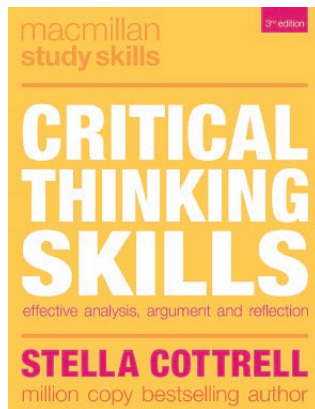
Author: S. Hean Read

Publication date: November 2018

ISBN: 9781352003758

Critical Thinking Skills

Critical Thinking can be demanding, but it makes all the difference to results; and the ability to apply critical reasoning is a crucial skill in life beyond university. With the help of our books, students will be able to compare, weigh or evaluate information against other sources and their own knowledge.



Critical Thinking Skills – Effective Analysis, Argument and Reflection

Author: S. Cottrell

Publication date: March 2017

ISBN: 9781137550507

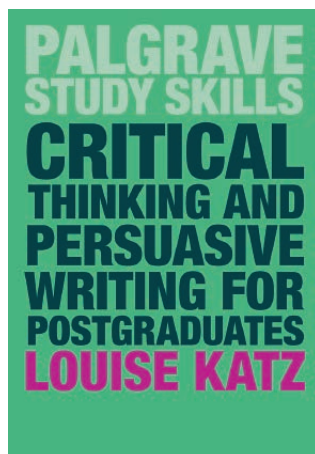
This leading guide helps students to develop reflective thinking skills, improve their critical analysis and construct arguments more effectively. Easy-to-follow, step-by-step explanations along with plenty of examples and activities develop understanding at each stage. The third edition includes a new chapter on employability.



Interactive ebook available

“I really endorse this book both for its clear and structural approach and its use of humour to more fully engage its audience.”

Deidre Kelleher,
University College Dublin,
Republic of Ireland



Critical Thinking and Persuasive Writing for Postgraduates

Author: L. Katz

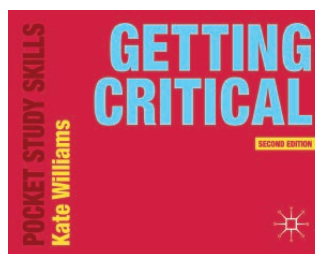
Publication date: March 2018

ISBN: 9781137604422

This hands-on guide to advanced critical analysis and argumentation will help readers to communicate in way that is orderly, rigorously supported, persuasive and clear. Chapters blend theory with practice and contain a wealth of activities designed to help students put new skills into practice or revitalise those they already have.

“This book takes a nuanced and systematic look at critical thinking – a component of postgraduate learning that is often presumed but not always addressed explicitly.”

Elizabeth Monaghan,
University of Hull, UK



Getting Critical

Author: K. Williams

Publication date: June 2014

ISBN: 9781137402516



Where's Your Argument?

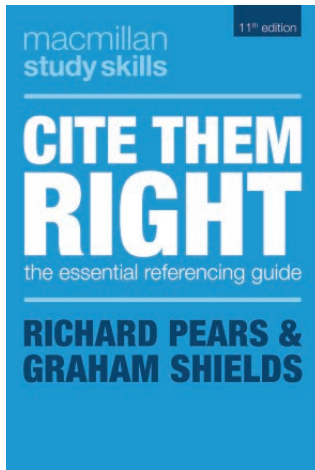
Authors: H. Cooper and M. Shoolbred

Publication date: July 2016

ISBN: 9781137534736

Referencing

Referencing in essays or reports can be a daunting prospect for students – forgetting to cite other people’s work or referencing incorrectly can have serious consequences. The art of referencing correctly can become the bane of both students’ and lecturers’ lives but it doesn’t need to be...



Cite Them Right – The Essential Referencing Guide

Authors: R. Pears and G. Shields

ISBN: 9781352005134

Publication date: Q2 2019

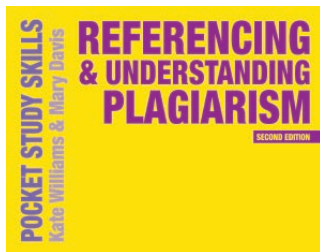
Current edition ISBN: 9781137585042

Renowned as the most comprehensive yet easy-to-use guide to referencing available, this book guides students in the skills of identifying and referencing sources and avoiding plagiarism. The 11th edition has been updated to include new source types, from sewing patterns to intranets, and expanded examples for non-Harvard referencing styles. It also includes a new section on the IEEE referencing style.

See page 15 to find out more about Cite them right online – available for an institutional subscription.

“Cite Them Right may be the most useful book ever written. Referencing finally made simple.”

Twitter user

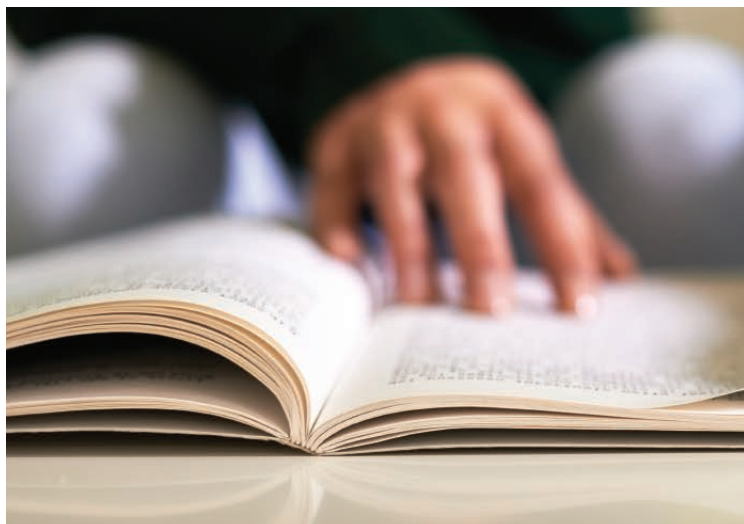


Referencing and Understanding Plagiarism

Authors: K. Williams and J. Carroll

Publication date: July 2017

ISBN: 9781137530714

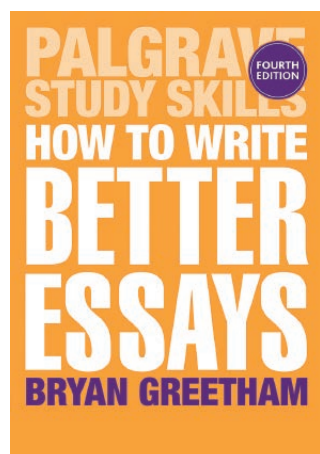


Does your institution provide students with books for their course?

We’re happy to work with your chosen supplier to ensure your students have access to the books you recommend.

Writing Skills

Writing forms the basis of a large proportion of assessments at university, but it needn't be a slog – it's much more worthwhile if your students actually enjoy the process. Our guides help students to develop, refine and benefit from their writing skills over the course of their studies.



How to Write Better Essays

Author: B. Greetham

Publication date: January 2018

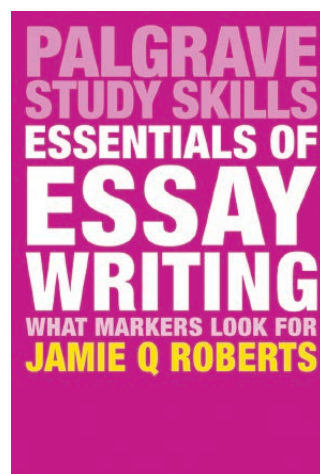

ISBN: 9781352001143

Tackles each stage of essay writing from interpretation of the question, to research, planning, writing and revision. It includes coverage of 'Critiquing Arguments' and 'Reflective Writing', skills which can be incorporated into exercises and assignments. The second edition features an expanded companion website and new chapters on learning from feedback and finding your voice.



"Every student needs one. This has dramatically improved the quality of my assignments."

Customer review



Essentials of Essay Writing – What Markers Look For

Author: J. Roberts

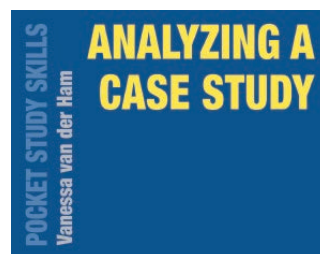
Publication date: April 2017

ISBN: 9781137575845

This engagingly written book uncovers what markers look for and demystifies the secrets of effective writing. Each chapter covers a core element of effective essay writing, from analyzing the question through to constructing a conclusion, and provides clear guidelines for students to apply in their own work.

"A good resource for students and teachers in tertiary education and upper secondary education... The inclusion of genuine examples of students' writing also offers a point of difference from other instructional texts and will provide a distinctive character to the book."

Meriel Griffiths, University of Western Australia

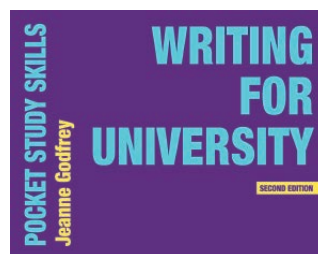


Analyzing a Case Study

Author: V. van der Ham

Publication date: July 2016

ISBN: 9781137566201

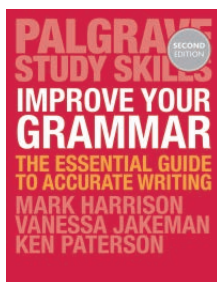


Writing for University

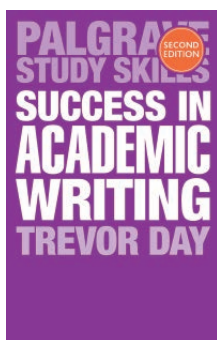
Author: J. Godfrey

Publication date: March 2016

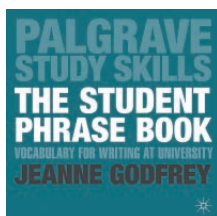
ISBN: 9781137531865



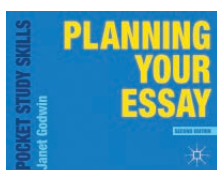
Improve Your Grammar – The Essential Guide to Accurate Writing
Authors: M. Harrison, V. Jakeman and K. Paterson
Publication date: September 2016
ISBN: 9781137586063



Success in Academic Writing
Author: T. Day
Publication date: March 2018
ISBN: 9781352002041



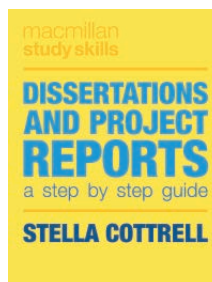
The Student Phrase Book
Author: J. Godfrey
Publication date: May 2013
ISBN: 9780230289338



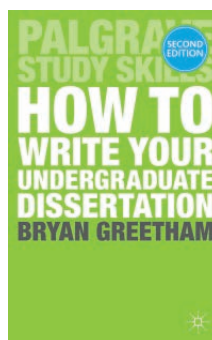
Planning Your Essay
Author: J. Godwin
Publication date: July 2014
ISBN: 9781137402479



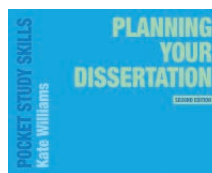
A Pocket Style Manual
Authors: D. Hacker and N. Sommers
Publication date: December 2018
ISBN: 9781319057404



Dissertations and Project Reports – A Step by Step Guide
Author: S. Cottrell
Publication date: January 2014
ISBN: 9781137364265



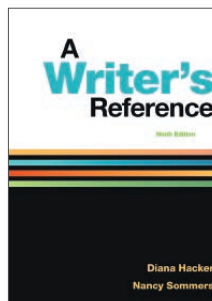
How to Write Your Undergraduate Dissertation
Author: B. Greetham
Publication date: August 2014
ISBN: 9781137389763



Planning your Dissertation
Author: K. Williams
Publication date: October 2018
ISBN: 9781352003208



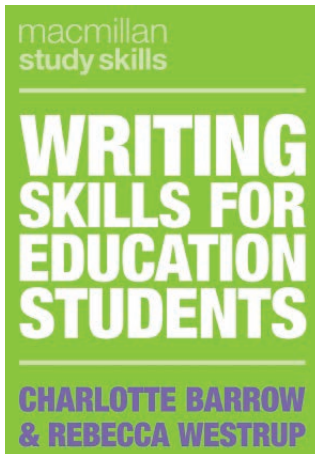
Rules for Writers
Authors: D. Hacker and N. Sommers
Publication date: December 2018
ISBN: 9781319248239



A Writer's Reference
Authors: D. Hacker and N. Sommers
Publication date: November 2017
ISBN: 9781319057442

Subject-Specific Skills

Some subjects require fundamental skills that are too specific for general study guides. Our subject-specific guides provide depth in these areas.



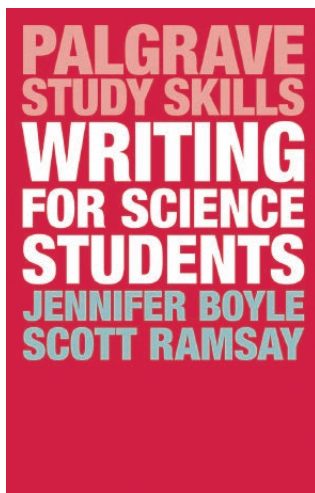
Writing Skills for Education Students

Authors: C. Barrow and R. Westrup

Publication date: December 2018

ISBN: 9781137610188

This concise text will help your students get to grips with the core academic skills they need to succeed at written assignments, including critical thinking, reading, note-making and assignment planning. It also offers practical strategies for reflecting on learning and placement experiences and using observational data from placements in written assignments.



Writing for Science Students

Authors: J. Boyle and S. Ramsay

Publication date: May 2017

ISBN: 9781137571519

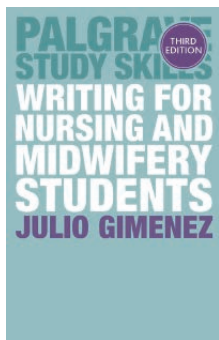
Equips students with the skills they need to become effective writers, who are confident communicating their understanding and ideas through the written word. It begins by outlining the differences between the core genres – the essay, the lab report, the dissertations – and goes on to take readers through the writing process, from interpreting the question and researching and evaluating sources through to clarifying one's argument and producing a draft.

Academic Book of the Year winner



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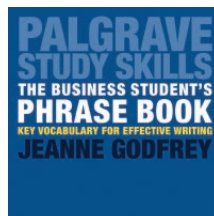
Writing for Nursing and Midwifery Students

Author: J. Gimenez

Publication date: October 2018

ISBN: 9781137531186

Current edition ISBN: 9780230285187

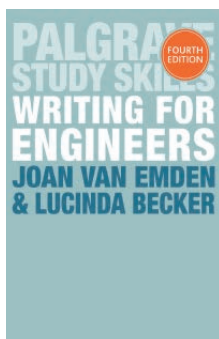


The Business Student's Phrase Book – Key Vocabulary for Effective Writing

Author: J. Godfrey

Publication date: June 2017

ISBN: 9781137587077

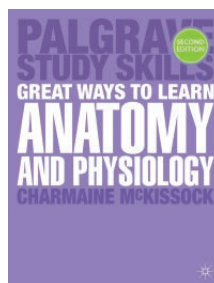


Writing for Engineers

Authors: J. van Emden and L. Becker

Publication date: November 2017

ISBN: 9781352000474

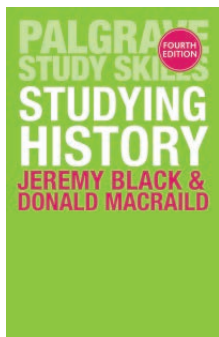


Great Ways to Learn Anatomy and Physiology

Author: C. McKissock

Publication date: November 2014

ISBN: 9781137415233

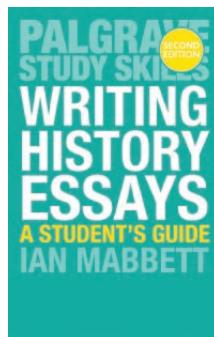


Studying History

Authors: J. Black and D. MacRaidl

Publication date: November 2016

ISBN: 9781137478597



Writing History Essays

Author: I.W. Mabbett

Publication date: May 2016

ISBN: 9781137543660

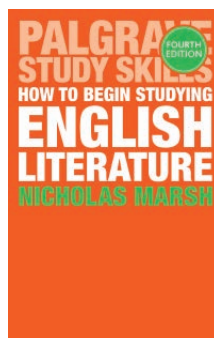


Practical Strategies for Technical Communication

Authors: M. Markel and S.A. Selber

Publication Date: December 2018

ISBN: 9781319248215



How to Begin Studying English Literature

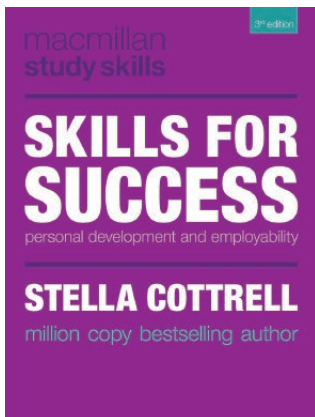
Author: N. Marsh

Publication date: June 2016

ISBN: 9781137508775

Personal Development and Employability

Help your students take charge of their future, with these books on personal development and careers. Thinking about personal goals and planning towards them will benefit your students' motivation, satisfaction and future employability.



Skills for Success – Personal Development and Employability

Author: S. Cottrell

Publication date: January 2015

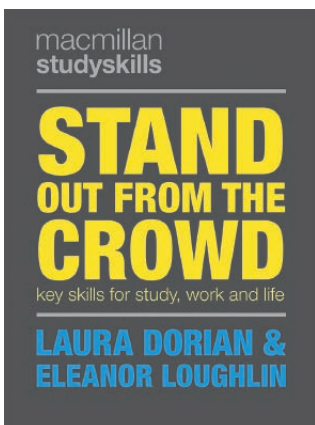
ISBN: 9781137426529

Each chapter encourages students to think reflectively about personal, academic and career goals and to plan a path to success. Rich in activities that develop valuable career skills, Skills for Success also provides advice on 'Taking charge of your life, learning and career' and 'What do employers really want?'.



"Teaching Personal and Professional Development in Higher Education, this book has been invaluable to me. The exercises are very well designed, follow a logical sequence, and students find them extremely useful. Working in conjunction with The Study Skills Handbook, I highly recommend this book."

Customer review



Stand Out from the Crowd – Key Skills for Study, Work and Life

Authors: L. Dorian and E. Loughlin

Publication date: November 2018

ISBN: 9781137608017

Supporting in the development of key organisational and interpersonal skills, this book will help your students to stand out from the crowd, both during their studies and when applying for jobs. It provides practical guidance on developing vital entrepreneurial attributes, such as critical thinking and problem solving, and articulating these skills to prospective employers.

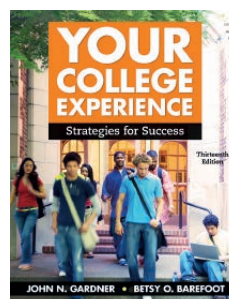


Connections – Empowering College and Career Success

Authors: P. Gore, W. Leuwerke and A. J. Metz

Publication date: December 2018

ISBN: 9781319248178



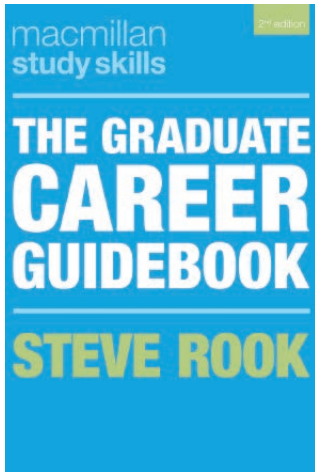
Your College Experience – Strategies for Success

Authors: J. Gardner and B.O. Barefoot

Publication date: February 2018

ISBN: 9781319068301

Career Skills



The Graduate Career Guidebook

Author: S. Rook

Publication date: Q2 2019

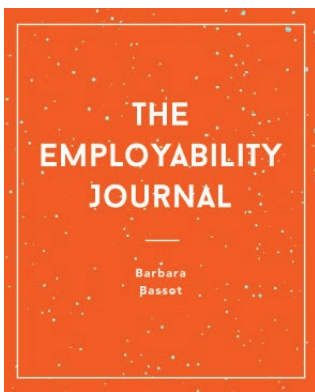
ISBN: 9781352005165

Current edition ISBN: 9780230391758

A comprehensive and positive learning and teaching resource that will help students develop the skills they need to further their own careers. Whether students have a particular career in mind or no idea what they want to do after graduation, Steve Rook divides the career journey into manageable steps to help navigate each stage.

“For anyone who needs some inspiration, who is unsure what step to take or who just needs that critical friend to help them along the way, buy it and more importantly use it!”

Ann Berry, Bradford University, UK



The Employability Journal

Author: B. Bassot

Publication date: May 2017

ISBN: 9781137603814

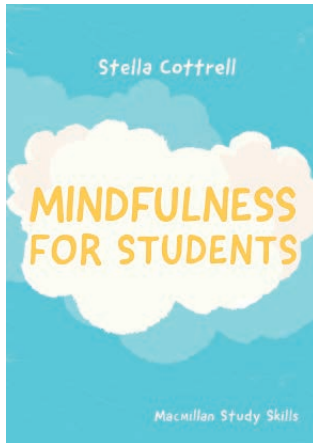
This journal (which includes space to write) is packed with interesting activities and handy prompts for reflection. It will enable students to capture their learning from their placements and make the most of their experiences at university. Part one of the book introduces readers to core themes of personal development, such as self-awareness, communication, managing change, and networking. Part two consists of activities which help students to reflect on a range of career development issues, and Part three is focused on CV building.



Interested in a book bundle?

Our study skills titles bundle well, either with each other, or alongside your core textbook. Contact your sales representative to discuss this further.

Student Wellbeing



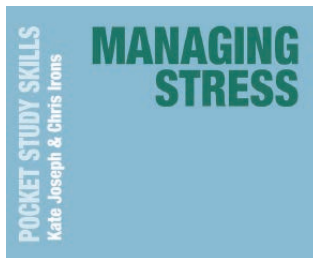
Mindfulness for Students

Author: Stella Cottrell

Publication date: May 2018

ISBN: 9781352002355

Using a unique combination of mindfulness-based techniques and study skills, this book shows students how to apply mindfulness to their studies and everyday life in simple, practical steps. It introduces a wealth of tools and techniques that can be applied to specific study contexts, such as listening in lectures, completing assignments and preparing for exams, and shows readers how mindfulness can help them to manage the stresses of student life more effectively. Chapters are rich in guided activities, meditations, observations and reflections, and full of engaging illustrations.



Managing Stress

Authors: K. Joseph and C. Irons

Publication date: February 2018

ISBN: 9781352001778

This friendly and concise guide will help students to understand what stress is, why they experience it and how they can manage it. Based on up-to-date research, the book teaches students how to identify their stress and anxiety triggers, alongside coping strategies to help them manage the ups and downs of university life.

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Skills for study is an interactive study skills support resource based on the work of the bestselling author of *The Study Skills Handbook*, Stella Cottrell. It helps students to hone their academic skills, employability and approach to personal development.

What does it include?

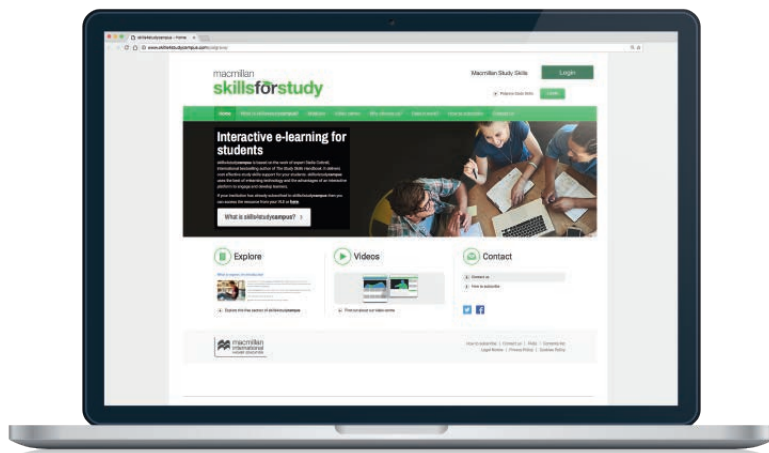
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- Engaging activities and diagnostic tests.
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What are the key benefits?

- Encourages independent study and personalised learning.
- Students work through their choice of interactive modules at their own pace, taking ownership of their learning.
- Complements study skills teaching.
- A versatile teaching tool which integrates into course teaching, via deep links within lecture notes or printed downloadable materials.
- Frees up teaching time.
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Sarah Hall, Learning Support Coordinator,
The University of Law



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Digital Resources

macmillan citethemright

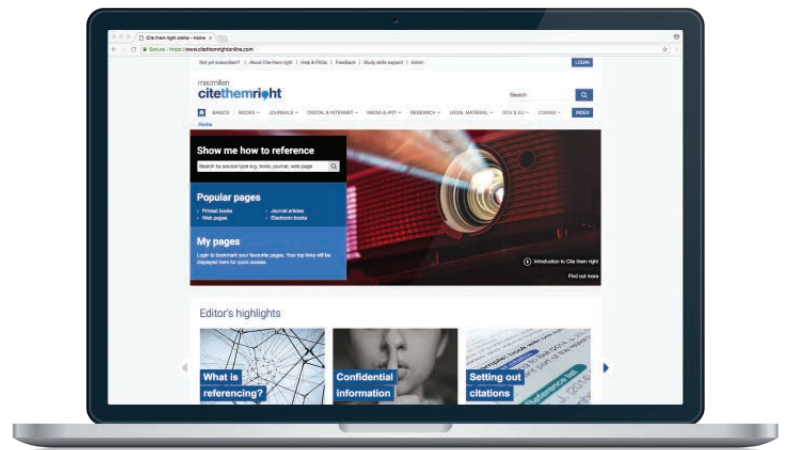
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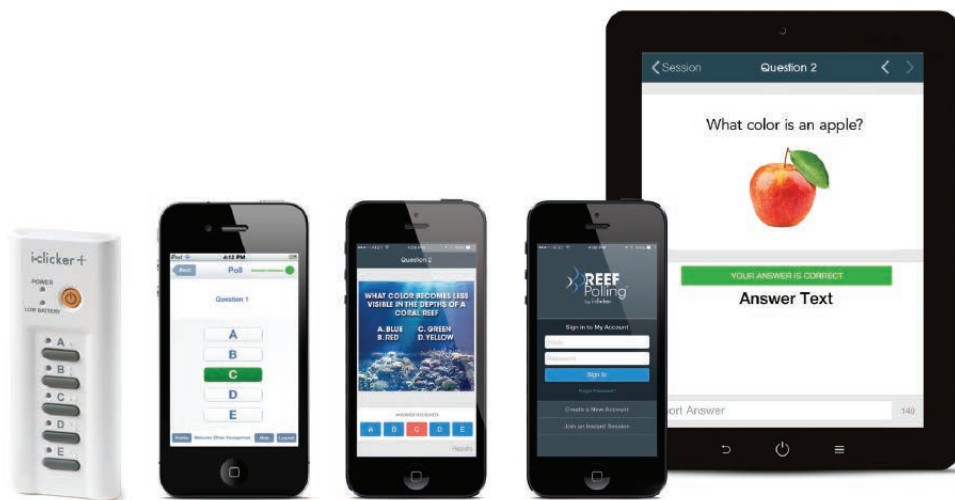
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